

Anglican Church Diocese of Sydney

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4 August 2004

Circular to the Members of the 46th Synod

Re: 3rd Session of the 46th Synod

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Mark Payne, the Diocesan Secretary, is pleased to answer any questions about this session of the Synod.

Please bring this with you for use at Synod.

This circular has information that members of Synod need to know. Paragraphs 2.10 (notices of motions for the session), 3.3 (closing time for nominations) and 3.8 (closing time for delivering a precis for a nominee in an election) refer to deadlines to be observed.

1. Archbishop's summons to Synod

Summons to the 3rd Session of the 46th Synod

Under the Article 1(2) of the Schedule to the Anglican Church of Australia Constitutions Act 1902, I invite you to the Synod to be held in the Wesley Theatre, 220 Pitt Street Sydney commencing at 3:15 pm on Monday 18 October 2004.

Information about the opening service will be circulated in the next mail out to Synod members.

DR PETER JENSEN
Archbishop of Sydney

2. Arrangements and likely business

Meeting Places and Dates

- 2.1 The days of meeting are Monday 18, Tuesday 19, Monday 25, Tuesday 26 and Wednesday 27 October 2004 at the Wesley Theatre, 220 Pitt Street Sydney. The proposed meeting times for each day of meeting are as follows -

3:15 pm to 5:45 pm

5.45 pm to 7.00 pm - *Meal Break*

7.00 pm to 9.30 pm

Synod Mailings

- 2.2 There will be 2 mailings for this session -
- (a) This mailing is the 1st mailing.
 - (b) A 2nd mailing will be sent on or about 22 September 2004 and will contain the Standing Committee's Report, the draft legislation, other reports, the Notice of Contested Elections and the Business Paper for 18 October 2004.

Declarations by lay members - certificates of election

- 2.3 Before taking part in debate or voting on any matter at the 46th Synod all lay members are to sign a declaration that they are communicant members of the Anglican Church of Australia and not members of any other church.
- 2.4 Members may make the declaration at the 2nd floor reception desk at St Andrew's House during office hours, or in the Wesley Theatre during the session. For lay representatives of parochial units, notice of your election is to have been given to the Registrar in accordance with clause 17 of the Synod Membership Ordinance 1995 before the declaration is made.
- 2.5 **You do not have to make another declaration if you signed the declaration at the 2nd session of the 46th Synod in 2004.**

Synod Procedures, *Acts, Ordinances & Regulations* Book and Diocesan Year Book

- 2.6 The *Acts, Ordinances & Regulations* book has the Acts of Parliament by which the Anglican Church of Australia is constituted in New South Wales and the principal ordinances and regulations. A copy can be obtained from the Diocesan Secretary upon request.

The latest versions of the principal ordinances can be accessed on the Diocesan website at www.sydney.anglican.asn.au/synod under Acts, Ordinances & Regulations.

A copy of the latest version of the Conduct of the Business of Synod Ordinance 2000, which sets out the Synod's business rules, is enclosed with this circular.

- 2.7 Useful information about the Synod and the Diocese can be accessed on the Diocesan website at www.sydney.anglican.asn.au/synod under Synod and Diocesan Administration.
- 2.8 A copy of the 2004 Diocesan Year Book, which has summaries of the proceedings of the 2003 Synod session and a reprint of the Standing Committee's Report etc, will be posted to parishes for Synod members in September 2004. You can also

read the summaries on the Diocesan website at www.sydney.anglican.asn.au/synod.

Membership of the Synod

2.9 A list of members will be tabled in the Synod on 18 October 2004.

Notices of motions for the Session

2.10 Notices of motions to be included on the business paper for the first day of the session are to be in writing and be received by the Standing Committee (address letters to the Diocesan Secretary) **by 18 September 2004**. A member of Synod may give up to 2 notices of motions in this manner.

2.11 Any member of Synod may give notice of a further motion or motions at the start of business on the first 3 days of the session.

Guidelines for the moving of motions

2.12 Part 4 of the business rules (being the rules set out in the Schedule to the Conduct of the Business of Synod Ordinance 2000) contain the general rules of debate in the Synod. The various stages for the consideration of ordinances and rules are described on the Diocesan website at www.sydney.anglican.asn.au/synod under Diocesan Administration then Synod Procedures. Most business is transacted through motions and amendments.

2.13 The subject matter of a motion must relate to the order and good government of the Church within this Diocese, or the declaration of views on matters affecting the Anglican Church of Australia or affecting the spiritual, moral or social welfare of this Church, otherwise it may be out of order.

2.14 A notice of a motion should be brief and to the point, it should not contain argument, it should not have a long preamble or be written as a speech, and it should not contain material which is unbecoming or defamatory.

2.15 If in doubt about the form of a motion, try and find a precedent from the resolutions of the previous session (see the 2004 Year Book) or ask the Diocesan Secretary or someone else who has experience of the business of Synod. These things need thoughtful preparation, so do not leave it until the last minute.

Reports and Ordinances for the Session

2.16 Reports and audited accounts from approximately 60 committees etc will be tabled during the session.

2.17 Information about proposed ordinances will be provided in the mailing to be sent on or about 22 September 2004.

3. Notice of elections for this Synod Session

Elections to be conducted

- 3.1 The elections for offices to be conducted during the 3rd session of the 46th Synod in October this year are set out in the Schedule of Elections Required (see part 4 below).
- 3.2 In the Schedule of Elections Required -
- (a) the relevant organisations are listed in alphabetical order, and the names of retiring members are shown with their attendances at meetings in the year to 30 June 2004, and
 - (b) an asterisk (*) besides the name of a retiring member means that there is good reason to believe the member is willing to be nominated, a cross (+) means the retiring member is not willing to be nominated, and the absence of either character means that it is not known whether the member is willing to be nominated.

Invitation to make Nominations

- 3.3 Members are invited to make nominations of persons for each of the elections to be conducted. The closing time for the making of nominations is **5:00 pm on Monday 6 September 2004**.
- 3.4 Under rule 3.2(2) of the Schedule to the Synod Elections Ordinance 2000, a nomination is -
- (a) to be in writing, and
 - (b) to specify the office for which the nomination is being made, and
 - (c) to specify the name, address and occupation of the nominee, and
 - (d) to specify the details of the qualification held by the nominee, where a particular qualification is required for election to the office, and
 - (e) to be signed by 2 members of the Synod, other than the nominee, as nominators, and
 - (f) to contain a certification from at least one of the nominators that the nominee has consented to the nomination (*it is sufficient grounds for one of the nominators to certify that a nominee has consented to the nomination if in the Schedule of Elections Required the willingness of the nominee to be nominated is indicated with an asterisk (*)*), and
 - (g) to contain an address for acknowledgement of the nomination.
- 3.5 A nomination which does not comply with rule 3.2(2) is invalid except that an error in the specified address or occupation of the nominee does not of itself invalidate a nomination.
- 3.6 A nomination form is contained in item 5 although any document which complies with rule 3.2(2) is in order.
- 3.7 Nominations are to be delivered to - "The Secretaries of Synod, PO Box Q190, QVB Post Office, SYDNEY, 1230" and endorsed "Nominations", by the time referred to in paragraph 3.3.

Invitation to submit precis

- 3.8 A precis of a nominee in an election may be delivered to the Secretaries **no later than 5:00 pm on Monday 6 September 2004**.

- 3.9 Under rule 3.3(1) of the Schedule to the Synod Elections Ordinance 2000 a precis of a nominee is-
- (a) to be not more than 35 words in length, and
 - (b) to be signed by the nominee.
- 3.10 A form of precis is contained in part 6 although any document which complies with rule 3.3(1) is in order.

Time for ballots

- 3.11 Ballots will take place on the first and second days of the Synod session, Monday 18 and Tuesday 19 October, at the Synod meeting place.

4. Schedule of elections required

		Attendances at Meetings Year to 30 June 2004		
		Maximum Possible	Attended	Leave of Absence
1. STANDING COMMITTEE - Persons elected by Synod				
(Ordinance 1897)				
<i>1 qualified minister to be elected for 1 year</i>				
* The Rev C J Moroney (ex Canon Dr J W Woodhouse, ex officio member from 17/11/2003)	5	5	0	
<i>1 qualified layperson to be elected for 1 year</i>				
* Mr R A Webb (ex Mr R S Dredge, ex officio member from 17/11/2003)	5	5	0	
2. ST ANDREW'S CATHEDRAL CHAPTER				
(Ordinance 1969)				
<i>1 lay canon, being a male or female communicant of the Anglican Church of Australia resident within the Diocese of Sydney, to be elected for 5 years</i>				
Vacancy (ex Dr R Shatford resigned 3/07/2003)				
<i>1 lay canon, being a male or female communicant of the Anglican Church of Australia resident within the Diocese of Sydney, to be elected for 1 year</i>				
Vacancy (ex Mr D H Edwards resigned 4/12/2003)				
3. THE COUNCIL OF ABBOTSLEIGH				
(Ordinance 1925)				
<i>1 clergyman to be elected for 4 years</i>				
* The Rev S G E Smith	11	8	3	
<i>2 laywomen to be elected for 4 years</i>				
* Mrs E Neal	11	11	0	
* Mrs W Tong	11	11	0	
<i>2 laymen to be elected for 4 years</i>				
* Mr P Bradhurst	11	10	1	
* Mr M M Middlebrook	11	9	2	
4. SYDNEY ANGLICAN HOME MISSION SOCIETY COUNCIL (ANGLICARE)				
(Ordinance 1971)				
<i>3 persons to be elected for 3 years</i>				
* Mr D Barnsdall	13	12	1	
* Mr D R Lewarne	13	11	1	
* Mr D Wallace	13	12	1	
5. ANGLICAN RETIREMENT VILLAGES DIOCESE OF SYDNEY				
(Ordinance 1961)				
<i>2 persons to be elected for 3 years</i>				
* Mr A Fife	10	10	0	
* Dr J Yeo	10	8	2	
6. ANGLICAN YOUTH AND EDUCATION DIVISION DIOCESE OF SYDNEY (YOUTHWORKS)				
(Ordinance 1997)				
<i>1 member of the clergy to be elected for 3 years</i>				
* The Rev M P Jensen	10	6	1	
<i>1 layperson to be elected for 3 years</i>				
* Mr R Webb	10	7	2	
7. ARDEN ANGLICAN SCHOOL COUNCIL				
(Ordinance 1962)				
<i>4 persons to be elected for 3 years, at least 2 of whom are to be clergymen</i>				
* Mr C Burton	4	4	0	
* The Rev G N Collison	4	3	1	

		Attendances at Meetings Year to 30 June 2004		
		Maximum Possible	Attended	Leave of Absence
* Mr A Harper		4	4	0
+ The Rev R McDonald		4	0	1
8. ARUNDEL HOUSE COUNCIL				
(Ordinance 1977)				
<i>5 persons to be elected for up to 3 years</i>				
* Ms C Andrews		10	5	0
* Dr M Myerscough		10	10	0
Mrs J Shead (vacancy not filled by Synod)		6	4	0
* Mr J Watson (ex Mr A Longhurst resigned 29/03/2004)		0	0	0
Vacancy (ex Mr G Rees ceased to be a member 29/03/2004)				
9. BARKER COLLEGE, THE COUNCIL OF				
(Ordinance 1978)				
<i>2 members of the clergy to be elected for 3 years</i>				
* The Rev R Chilton		9	6	2
* The Rev M J Crichton		9	6	1
<i>2 laypersons to be elected for 3 years</i>				
* Mrs A M Judd		9	7	0
* Mr I C Miller		9	9	0
10. CONTINUING EDUCATION FOR MINISTERS, COUNCIL FOR				
(Ordinance 1989)				
<i>1 clergyman, being an incumbent of an ecclesiastical unit, to be elected for 3 years</i>				
* The Rev P L Hayward		8	5	0
<i>1 layperson to be elected for 3 years</i>				
* Mr N Hatton		9	6	1
11. DIOCESAN TRIBUNAL - SUPPLEMENTAL LIST				
(Ordinance 1962)				
<i>1 layperson to be elected for 1 year</i>				
Mrs G Davidson (ex Mr A Frank appointed to Diocesan Tribunal 9/02/2004)		0	0	0
12. DIOCESAN REPRESENTATIVES ON GENERAL SYNOD				
(Ordinance 1986)				
<i>4 members of the clergy to be elected for 1 year</i>				
* The Rev Dr P G Bolt (ex new vacancy)		0	0	0
* The Rev A J B Cameron (ex new vacancy, ex the Rev A D Dircks resigned 31/05/2004)		0	0	0
* Archdeacon D K Howell (ex the Rev Dr R C Doyle resigned 29/03/2004))		0	0	0
* Bishop I Y Lee (ex Archdeacon T W Edwards, left Diocese)		0	0	0
<i>3 members of the laity to be elected for 1 year</i>				
* Mr M Orpwood QC (ex Ms A N Wood, resigned 29/03/2004)		0	0	0
* Dr P A Selden (ex new vacancy)		0	0	0
* Mrs J Tooher (ex new vacancy)		0	0	0
13. THE ILLAWARRA GRAMMAR SCHOOL, THE COUNCIL OF				
(Ordinance 1958)				
<i>1 clergyman to be elected for 4 years</i>				
* The Rev S G Barrett		12	9	3
<i>2 laypersons to be elected for 4 years</i>				
* Mr D W Burrows		12	9	3
* Mrs E McIntyre		12	7	5
14. MACARTHUR ANGLICAN SCHOOL COUNCIL				
(Ordinance 1982)				
<i>2 persons to be elected for 3 years</i>				
* Dr A K Beavis		9	9	0
* Mr G R S Kyngdon		9	8	1

		Attendances at Meetings Year to 30 June 2004		
		Maximum Possible	Attended	Leave of Absence
15. THE MISSION TO SEAFARERS, SYDNEY PORT COMMITTEE				
(Synod Resolution 10/63)				
<i>1 person to be elected for 1 year</i>				
The Rev R C Cameron (ex vacancy not filled at Synod)		3	3	0
16. MOORE THEOLOGICAL COLLEGE COUNCIL				
(Ordinance 1984)				
<i>2 clergymen to be elected for 3 years</i>				
* The Rev Dr R Mirrington		9	6	2
* Bishop G N Davies		9	4	4
<i>2 laypersons to be elected for 3 years</i>				
* Mr J E Creelman		9	9	0
* Dr W J Hurditch		9	7	1
17. ST CATHERINE'S SCHOOL WAVERLEY, THE COUNCIL OF				
(Ordinance 1922)				
<i>1 clergyman to be elected for 4 years</i>				
* The Rev R Lane		10	9	0
<i>2 laymen to be elected for 4 years</i>				
Mr G Barraclough		10	7	0
* Mr J Peterson		10	5	0
<i>1 woman to be elected for 4 years</i>				
* Dr M Best		10	8	0
<i>1 layman to be elected for 2 years</i>				
* Mr T Payne (ex Mr P Pryor resigned 31/05/2004)		0	0	0
18. SYDNEY ANGLICAN CAR AND INSURANCE FUND BOARD				
(Ordinance 1978)				
<i>1 member of the clergy to be elected for 3 years</i>				
* The Rev E Brush (ex Canon B G Roberts resigned 17/11/2003)		4	4	0
<i>2 laypersons to be elected for 3 years</i>				
* Mr S P Guthrie (ex Mr C Lees resigned 10/12/2003)		10	9	1
* Mr B Robinson		11	9	2
19. SYDNEY ANGLICAN SCHOOLS CORPORATION				
(Ordinance 1947)				
<i>8 persons to be elected for 3 years</i>				
* The Rev D H Courtney		2	2	0
+ Archdeacon A F Donohoo		2	2	0
* Mr D Harwin		2	2	0
* Mr D Minty		2	2	0
* Mrs L C Ramsay		2	1	1
* Mrs E Selleck		2	2	0
* Mr R J Stevens		2	2	0
+ Mr L Thewlis		2	0	0
<i>1 person to be elected for 2 years</i>				
Vacancy (ex Dr A Cole resigned 3/05/2004)				
20. SYDNEY CHURCH OF ENGLAND GRAMMAR SCHOOL COUNCIL				
(Ordinance 1923)				
<i>2 clergymen in priests orders to be elected for 4 years</i>				
Vacancy (ex the Rev W M France resigned 26/07/2004)				
Vacancy (ex the Rev G B Olliffe resigned 26/07/2004)				

		Attendances at Meetings Year to 30 June 2004		
		Maximum Possible	Attended	Leave of Absence
21. SYDNEY DIOCESAN SUPERANNUATION FUND BOARD OF DIRECTORS				
(Ordinance 1961)				
<i>1 person as an employer director to be elected for 4 years</i>				
Mr D A Cannings (ex Mr R S Dredge resigned 29/03/2004)		1	1	0
22. SYNOD POOL				
(Parish Disputes Ordinance 1999)				
<i>1 member of the clergy to be elected by the clerical members of Synod for 2 years</i>				
* The Rev G S Matthews (ex vacancy not filled at Synod)		0	0	0
23. TARA ANGLICAN SCHOOL FOR GIRLS, THE COUNCIL OF				
(Ordinance 1956)				
<i>1 member of the clergy to be elected for 3 years</i>				
* The Rev A J Heron		8	6	0
<i>1 layperson to be elected for 3 years</i>				
* Mrs G Akers		8	5	0
<i>1 member of the clergy to be elected for 2 years</i>				
Vacancy (ex Canon G R Begbie resigned 3/05/2004)				
24. TRINITY GRAMMAR SCHOOL, THE COUNCIL OF				
(Ordinance 1928)				
<i>2 clergymen to be elected for 3 years</i>				
* The Rev A Katay		8	8	0
* The Rev J W Wise		8	8	0
<i>2 laypersons to be elected for 3 years</i>				
* Mr D Cheetham		8	8	0
* Mr P M Meldrum		8	8	0
25. WILLIAM BRANWHITE CLARKE COLLEGE COUNCIL				
(Ordinance 1987)				
<i>1 clergyman to be elected for 3 years</i>				
* The Rev J Barrett		11	9	2
<i>1 layperson to be elected for 3 years</i>				
Mr T Moon		11	9	2

5. Nomination form for 2004 Synod Elections Election No.
(From Schedule)

We nominate
Address
.....
Occupation
Qualification (if required for the election)
For
(Name of Committee, Board, Council, etc.)

First Nominator's
Signature Parish *
Print Name

Second Nominator's
Signature Parish *
Print Name

Address for acknowledgment
.....
Date

* If not a parish representative, specify the Part of the Synod Membership Ordinance 1995 under which the proposer or the seconder is a member of the Synod.

Certificate

I Certify that the said consents to nomination.
First or Second Nominator's Signature

Note: It is sufficient grounds for one of the nominators to certify that a nominee has consented to the nomination if in the Schedule of Elections Required the willingness of the nominee to be nominated is indicated with an asterisk ().*

Acknowledgment of Nomination

The Nomination of
Address
.....
For
(Name of Committee, Board, Council, etc.)

has been received. Election No.
For and on behalf of the Secretaries of Synod
..... Date

6. Precis of nominee in a Synod election

Surname:..... First name(s):

1.	2.	3.	4.	5.
6.	7.	8.	9.	10.
11.	12.	13.	14.	15.
16.	17.	18.	19.	20.
21.	22.	23.	24.	25.
26.	27.	28.	29.	30.
31.	32.	33.	34.	35.

Signature of Nominee:..... Date:

Note:

1. This form is to be completed and signed by the Nominee and returned to "The Secretaries of the Synod, PO Box Q190, Queen Victoria Building, Sydney 1230", **by 5:00 pm on Monday 6 September 2004.**
2. Please use block letters and print inside the boxes (one word *only* in each box).