



January marks the 25th year Brian Connelly has served GAB—four of those as Building Services Manager. Well done Brian!

Contact 9265 1692  
bmc@glebegroup.com.au

From the ABC to the AB! NewsRadio presenter and journalist Russell Powell is the Archbishop's new Media Adviser.



Contact 9265 1507  
rpowell@anglicanmedia.com.au



The Ven Narelle Jarrett is Archdeacon for Women's Ministry and is now based at St Andrew's House.

Contact 9265 1510  
njarrett@sydney.anglican.asn.au

Stephen Joynes' is the new Manager, Project Management Services. His experience was demonstrated during the SAH foyer upgrade.



Contact 9265 1689  
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## contacts IN BRIEF

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**VENUE HIRE & CATERING**  
9265 1642  
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## NEW GIA INTEREST RATES\*!!

For Balances between \$2,000-\$99,999

6 Months - 6.75%  
12 Months - 6.90%

Interest paid on Maturity

\*Rates are subject to change without notice  
All rates are calculated p.a.

For other account rates, please call  
Glebe Income Accounts on 1800 636 134

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If you would like to receive a copy of the newsletter electronically, please email [eda@sydney.anglican.asn.au](mailto:eda@sydney.anglican.asn.au) with your name and address.

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# FRONTLINE

Supporting Sydney Anglicans in Mission

**Line**

AUTUMN 2008

## Responsibilities of churchwardens and parish councillors

### IT'S THE TIME OF YEAR WHEN PARISHES HOLD THEIR ANNUAL VESTRY MEETING.

Many will welcome new wardens, councillors and treasurers and farewell those who have served faithfully in these roles.

Clergy & Church Support Services and Legal Services have updated and reprinted the brochure *What does the position of churchwarden or parish councillor involve?* A checklist to assist in the handover of responsibilities has also been created.

"One of the greatest challenges new parish officers face is to understand what their role involves and how best to carry on the work of those before them," says Michael Newman, Manager of Clergy & Church Support.

Manager of Legal Services Steve Lucas, says the importance of these roles is often overlooked. "The Mission needs good administrators. Good church administration enhances gospel ministry and enables it to be delivered sustainably."

SDS has produced a number of guides to help office holders fulfil their responsibilities. Guides on employment relations, child protection and taxation are available for download from the SDS website.

**CONTACT Legal Services**  
[szl@sydney.anglican.asn.au](mailto:szl@sydney.anglican.asn.au) or 9265 1647  
More: [www.sds.asn.au](http://www.sds.asn.au) (Look under Churchwardens & Parish Councillors)

## senior clergy IN BRIEF

Standing Committee has given its full support to the Archbishop's decision not to attend Lambeth. The committee said it "wholeheartedly supports the Archbishop and his bishops in their decisions relating to Lambeth...recognising the cost to them of such decisions." > The Archbishop hopes laypeople and clergy will attend GAFCON with their bishops in the Holy Land in June.

## investment services IN BRIEF

GIA launched the Mutual Support Scheme. The scheme helps supporters reduce church organisations' Glebe or FLB loans. > Markets fell significantly in January impacting GAB's portfolio. Steve McKerihan said at the time, "I am encouraged by how our people and processes have responded to the challenges of recent days."

## finance IN BRIEF

Performance Analyst Isaac Kuruvilla created a shortcut for one of GIA's most labour-intensive reconciliations. The macro cut the amount of paper used in the reconciliation process from 30 pages to one and has a flow-on affect for GIA's storage.

## technology services IN BRIEF

Consulting group DeCarbon are assessing the carbon footprint of the Secretariat's IT equipment and identifying carbon reduction and abatement opportunities. DeCarbon will pilot their audit in two parishes, with a view to developing an electronic form that allows parishes to calculate and offset their carbon emissions online.

## corporate services IN BRIEF

Clergy interested in assessing their strengths and weaknesses should consider joining a pilot group examining the topic with SDS Human Resources Manager Andrew Tilsley. "Managing feedback and setting goals for self-development is not a difficult process but it is often overlooked," said Andrew. Contact SDS for more information.

## Responding to volatile markets FROM THE CEO



Christmas is now a distant memory and all our regular processes are

back in full swing.

The obvious factor for me to comment on is the significant falls in the financial markets in January following a period of sustained growth.

Given the Diocesan Endowment is a long term investor, we expect periods of volatility in equity markets. This expectation underpinned the introduction of a new distribution formula by the Glebe Administration Board last August. The formula cushions the impact of recent market volatility and ensures important Mission activities are not impeded.

While I am not pleased to see the reduction in net assets that flows from the market movements, I am encouraged by how we have responded to the challenges.

SDS continues to engage with parishes on a number of matters including the asbestos inspection program. We will maintain our focus on improving service standards wherever possible and welcome feedback on where we can do better.

We remain mindful of the role we play in supporting the Mission as we seek to serve God and operate in an effective and professional manner.

**Steve McKerihan**

## why FRONTLINE?

We have changed the name of our newsletter from *SDS News* to *Frontline*. The change reinforces our focus on providing a wide range of services to 'frontline' ministries in the Sydney Diocese, particularly parishes.

Our property, accounting, technology, investment, secretarial and clergy support staff are committed to serving the Lord and his Mission through the effective delivery of services to people involved in frontline ministry. We hope you like the change of name and welcome your feedback.

# glebe income accounts

ESTABLISHING LINKED ACCOUNTS TO HELP SUPPORTERS REDUCE CHURCH LOANS

Jesus said if we seek first his kingdom and righteousness all we need will be given to us. We all lead busy lives and it's easy to get distracted from our priorities.

Glebe Income Accounts (GIA) has come up with a simple way supporters can help parishes and church organisations reduce their Glebe or Finance and Loans Board loans.

The Mutual Support Scheme is a new service benefiting ministry organisations and encouraging supporters to participate in church projects. It provides Christian organisations the potential to expand their facilities or finance activities.

If you are not a GIA holder, simply open an account and request it to be linked to your church's loan account. You'll have full

access to your account and interest earned; there is no cost involved.

GIA calculates a subsidy based on the monthly average balance of all linked accounts and pays the benefit to the loan – it's that simple.

Alternatively, if you are looking for a convenient and anonymous way to give regularly, speak to GIA about its At-Call

Premium or Fixed Term Support Accounts.

**CONTACT**  
**Glebe Income Accounts**  
[gia@glebegroup.com.au](mailto:gia@glebegroup.com.au)  
1800 636 134  
<http://www.glebegroup.com.au/gia/>

*Glebe Income Accounts provide a convenient way for supporters to assist gospel ministry.*



# property services

BUILDING A SOLID FOUNDATION FOR NEW COLLEGE VILLAGE

New College – an Anglican residential college at UNSW – celebrated the launch of its postgraduate village with the unveiling of the building's foundation stone.

The New College Village is a partnership between New College, UNSW, Lipman Construction and project financiers Glebe and AMP.

The Sydney Diocese was represented at

the ceremony by Chancellor The Hon Acting Judge Peter Grogan and Mr Robert Tong, chairman of the Anglican Church Property Trust.

Master Prof Trevor Cairney said he felt anxious about approaching the Vice-Chancellor about the development for the first time.

But Vice-Chancellor Prof Fred Hilmer AO

said in reply that accepting a proposal for a new collegiate community that expands the diversity of ideas on campus and is attractive to good students was an easy part of his job.

Progress in construction has been rapid. On the same day the foundation stone was unveiled the concrete for the suspended ground floor slab was also laid.

The New College Village will considerably increase the on-campus residential population and Christian activity at UNSW.

**MORE**  
[www.newcollege.unsw.edu.au](http://www.newcollege.unsw.edu.au)

*The New College Village, financed by Glebe, will shape minds and lives.*



# investment services

PROTECTING THE CHURCH'S ASSETS

In January, the Australian sharemarket experienced its biggest one-day fall since 1989.

The crash impacted the paper value of the Diocesan Endowment but the effect was cushioned by the Glebe Board's ongoing diversification process and long-term investment strategy.

The Endowment was originally derived

from the sale of Church property. The capital is invested by the Glebe Administration Board in shares, loans and mortgages, fixed interest, cash and real estate.

Andrew Frankling, Investment Operations Manager says the Board's adoption of the Yale asset allocation method has helped smooth the result of the downturn in the equity market.

"Adopting the Yale method of determining endowment distributions has reduced the impact of volatile markets on changes to the distributions.

"The method follows the value of the market as it shifts up and down but at a slower rate, so the relative value of the Endowment is 'smoothed' over time. "This eliminates large fluctuations and

helps manage risk."

In the last three years, \$27 million was distributed from the Endowment to 150 ministry organisations like Moore College.

*The Yale asset allocation method helps 'smooth' the value of the Diocesan Endowment over time.*



# secretarial

REDUCING ENVIRONMENTAL IMPACT THROUGH ONLINE SUPPORT FOR BOARDS AND COMMITTEES

Secretarial has launched a secure website which enables members of ten Diocesan boards and committees to access minutes and agendas online.

The move away from paper-based meeting records to secure online access was prompted by concerns over business continuity.

An added benefit of Secretarial's

'paperless agendas' is the reduction in the amount of office paper that is consumed.

The Secretariat purchases 5.3 tonnes of paper a year. Reducing its reliance on pulp paper is one way the organisation can support the Synod's resolution on climate change.

Another 'green' initiative being pursued by Secretarial is the use of email

communications in the Synod's elections process. Increasing email communication with Synod members for the elections process has the potential to save significant amounts of time, money and paper. However, maintaining the integrity of the process is vital.

The Standing Committee has therefore endorsed the use of email communications

in principle and will support its introduction when it is satisfied with the integrity of the process.

**CONTACT**  
**Secretarial**  
[rjw@sydney.anglican.asn.au](mailto:rjw@sydney.anglican.asn.au)  
9265 1671

*The core business of Secretarial is to support the Diocese's central boards and committees like Synod, Standing Committee and the Glebe Administration Board.*



# corporate services

TAKING GREENSTEPS

Student scientist Ashleigh Mayo has conducted an environmental audit of the Secretariat as part of its responsibility to the Synod.

Ms Mayo's internship, brokered by GreenSteps, is a step towards a robust environmental policy for the organisation.

Over five weeks Ashleigh gathered data to measure the Secretariat's carbon

footprint. She found a number of resource-use reduction and abatement measures were already in place.

"During the refurbishment energy-efficient light bulbs, light sensors and double glazing were installed.

"Printer cartridge and paper recycling stations are also in use. These are great first steps but there's more to do."

Ashleigh's audit demonstrated 60-70% of SDS's landfill waste could be reused or recycled.

"Staff education is a 'quick win' that can significantly reduce the amount of paper consumed."

Ashleigh's placement has already changed corporate behaviour. "Corporate Services are developing a sustainable

procurement policy which includes recycled paper and environmentally-friendly cleaning products."

**MORE**  
[www.monash.edu/research/sustainability-institute](http://www.monash.edu/research/sustainability-institute)

*77% of SDS's paper waste is sent for recycling, the remaining 23% is sent to landfill.*

